

QRG - RETAIL APPLICATION (P.9)

FOR HYPERCOM T7 TERMINALS

The default for a card swipe is a Sale; press appropriate key for other options.

KEY	COLOR	EXPLANATION
A DEBIT	GRAY	Activates debit transaction.
B CARD VERIFY	ORANGE	Authorizes a transaction without posting a ticket.
E SETTLEMENT	GRAY	Closes the batch for processing.
CANCEL	RED	Deletes data and returns to "SWIPE CUSTOMER CARD" prompt.
F BATCH REVIEW	GRAY	Displays transaction details and allows for editing of amount.
G BALANCE INQUIRY	GRAY	Responds with amount processed on previous business day.
ADJUST	ORANGE	Allows for editing amount of transaction.
L FIND	GRAY	Searches for transaction by item # or card #; allows for editing amount of transaction.
M REPORTS	GRAY	Accesses reports mode; see back of card for details.
N VOID	ORANGE	Cancels selected transaction.
R REPRINT	GRAY	Allows for reprinting of transaction receipt.
T REFUND	ORANGE	Posts a return, or credit transaction.
NO CLEAR	YELLOW	Erases data input for current field; if in Batch Review mode, displays next item.
X TOTALS	GRAY	Displays total net sales for batch; can review by card type.
OFFLINE	ORANGE	Creates a ticket only transaction without obtaining an authorization.
YES ENTER	GREEN	Accepts data for entry; if in Batch Review mode, displays previous item.

REPORT OPTIONS

ACTION	TERMINAL RESPONSE
Press Reports key.	1 = Operator 2 = Audit Detail 3 = Summary Entry
For Operator , press 1 key & Enter	Report of operator transaction and grand totals prints.
For Audit Details , Press 2 key & Enter	Report of individual transactions and net totals prints.
For Summary , Press 3 key & Enter	Report of net totals by Host prints.

TERMINAL RESPONSE

CALL CENTER:	Call the credit authorization center for additional instructions.
DECLINED:	Issuing bank has declined the authorization.
INVALID CARD #:	Card number entered is invalid or magnetic stripe is unreadable.
*INVALID TRAN CODE:	Incorrect transaction attempted.
*INVALID MERCH #:	Invalid merchant number for the transaction attempted.
INVALID AMOUNT:	Authorization amount must be at least \$1.00.
OUT OF BALANCE:	Total amount entered does not match the total of the transactions in the terminal.
*INV BATCH SEQ:	An invalid terminal condition has occurred.
*FORCE \$XXXXXX.XX:	Batch was closed with an error condition.
*INVALID \$XXXXXX.XX:	An invalid offline transaction was included in the batch.

*contact your financial institution